



# Core group meeting 11-12 June 2012 in Wageningen

**Participants:** Paolo Cherubini, Kathy Steppe, Patrick Fonti, Achim Bräuning, Britta Eilmann, Ute Sass-Klaassen

## Agenda CG meeting

### (1) State of the art with COST action

- Number of countries 24 countries have joined the Action. *Paolo will check for the possibilities to invite people from the US*
- Ute and Britta informed about the eCost course and Grant-holder issues
- Ute and Britta informed that according to Melea it is NOT necessary to invite MC, substitutes first to the COST meetings.
- *An e-mail will be sent to remind the MC members to inform researchers within their countries to join the Action*
- Progress in the organisation of the webpage/database was discussed
- All agreed that the criteria for a successful evaluation of a STSM-application are:
  - o Output/Deliverables (Is it possible to write a paper about the STSM?)
  - o Contribution to the Action?
  - o Scientific quality
  - o CV/Motivation letter

We will not discourage people to send a STSM due to political reasons (however we also have to consider political issues – no application for Wageningen in the first round) The core group will make a proposal who will get the grant. Final decision by the chair. **Until now we only have one application for a STSM!**

### (2) Working Groups contents and deliverables

- Presentation of ideas by WG members. Information was summarised in a small paper (**appendix 1**) and discussed by the group. *Paper will be sent to all MC members by e-mail.* Every MC member has to decide which WG he/she is willing to join (possible to join more than one WG, but MC members have to give a preference)
- During the first meeting Patrick will provide a mask and present “how to fill in the data”
- We have to find ways to increase our chance to be successful with the research proposal (WG III). Lobby work! *Ute and Britta will contact the tender support unit and ask Melea.*
- **DATABASE:** First step: a meta-database only. Every participant of the COST Action is expected to provide information about experiment, field studies... within their countries, institutions etc. relevant to the Action. Second step: REAL DATA will be collected from some important experiment.... **TERMS OF USE HAS TO BE DISCUSSED DURING THE FIRST MEETING.** These data will be used as well for modelling in WD2.



- **IMPORTANT** The WG leader are responsible for the output of the WG. BUT they are not in charge and can delegate tasks.
- **IMPORTANT** Review paper across working groups. Do that within a workshop?
- **INVITATION OF ADDITIONAL PEOPLE.** *WG leader will provide a list of people that are crucial for the success of the WG. In addition Britta and Ute will send an e-mail to MC members asking potential WG members to indicate why they want to join and What they can contribute.*

### (3) Planning of 1<sup>st</sup> WG conference in Wageningen

- 70 people will be reimbursed. The additional 20 people will be invited according to the ranking of the WG leader
- everybody agreed on the final program of the Wageningen meeting (**appendix 3**).
- We agreed to invite an inspiring speaker to open the conference: Ranking: Woodward; Sperry, Töpfer.
- The meeting should have a workshop character. There will be a poster session where everybody has to present a poster about his research an der on in the institution. *A template will be prepared by Ute and Britta.* All posters will be printed and given as a hand-out to every participant.

### (4) Planning of 2<sup>nd</sup> WG conference in Napels, Italy(appendix 4)

- Integration with IAWA conference
- Number of participants

## Tasks

- Paolo:
  - Check possibilities to invite people from the US to join the Action
  - Support Veronica to organise the second meeting (Assure that everything is running according to the COST rules)
  - Lobby work
- WG leader:
  - Provide ranking-list of **additional** people crucial for the success of the WGs
  - Lobby work
- Patrick:
  - provide Mask "How to fill in data to the database"
- Ute & Britta
  - E-Mail MC Members (Invitation to Wageningen, Info WG, invitation WG members, criteria selection of STSM)
  - Lobby work
  - eCOST invitation
  - Poster-template

